

Dear Prospective offeror/quoter

The U.S. Embassy in Luxembourg has a requirement for a contractor to provide office furniture.

The U.S. Government intends to award a purchase order to the responsible company submitting an acceptable quotation at the lowest price. We intend to award a purchase order based on initial quotations, without holding discussions, although we may hold discussions with companies in the competitive range if there is a need to do so.

Interested Offerors / Quoters are invited to contact Olivier Herdzik (herdziko@state.gov) or Matthew Welch (WelchMP@state.gov) by August 17th 2020 in order to receive the request for quotation documentation and Scope of Work. Vendors awarded a contract will be required to register with the U.S. System for Award Management (SAM) at <https://sam.gov/SAM/pages/public/loginFAQ.jsf>.

Sincerely,
Paul Rey
Management Officer